

Alpha Tau Omega Foundation  
Application for Educational Grant

School: \_\_\_\_\_  
President: \_\_\_\_\_ Phone Number: \_\_\_\_\_  
E-Mail: \_\_\_\_\_

House Corporation  
President: \_\_\_\_\_  
Address: \_\_\_\_\_ Phone Number: \_\_\_\_\_  
Fax Number: \_\_\_\_\_  
E-Mail: \_\_\_\_\_

Chairman, Board of Trustees: \_\_\_\_\_  
Address: \_\_\_\_\_ Phone Number: \_\_\_\_\_  
Fax Number: \_\_\_\_\_  
E-Mail: \_\_\_\_\_

Amount Requested: \_\_\_\_\_ Check Payable to: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_

What are you requesting a grant for? \_\_\_\_\_  
Please explain the educational significance of your grant request: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

CERTIFICATION

We, the undersigned, as duly authorized officers/directors/agents, do hereby agree to the terms stated in the Standard Conditions document, and do certify that the above provided information and attached supporting documents are true and correct to the best of our knowledge and belief and do hereby submit to the Alpha Tau Omega Foundation this application for a Leadership and Educational Grand for the:

\_\_\_\_\_ Chapter of Alpha Tau Omega located at: \_\_\_\_\_  
as fully set forth in this application.

OR

\_\_\_\_\_ Chairman, Board of Trustees  
House Corporation President \_\_\_\_\_  
Date \_\_\_\_\_ Date \_\_\_\_\_

AND

\_\_\_\_\_ Date  
Chapter President \_\_\_\_\_

**Two Signatures are Required for Processing This Application**

Alpha Tau Omega Foundation  
Leadership & Education Grant  
Standard Conditions

Pursuant to Section 501(c)(3) of the Internal Revenue Code of 1986, as amended, the Alpha Tau Omega Foundation (the "Foundation") is tax-exempt as an organization operating exclusively for charitable and educational purposes.

The Foundation operates a grant program whereby local fraternity chapters and related organizations are eligible for monetary grants, which may be used to further the Foundation's educational purposes.

Applications for grant must be signed by an officer of the Foundation, the applying chapter (the "Chapter") and the House Corporation President or the Chairman of the Board of Trustees ("Alumnus Officer"). Grants are made at the discretion of the Foundation subject to the following conditions:

1. **Right of Rejection:** The Foundation reserves the right to reject an application or any portion thereof.
2. **Use of Proceeds:** The Chapter shall use the grant proceeds only for the educational purposes specified in the grant application. The Chapter shall not use any of the funds for any purpose inconsistent with the educational purposes of the grant.
3. **Separate Account:** The Chapter shall maintain grant funds in a separate account and maintain books and records of grant expenditures that are separate from Chapter's other funds.
4. **Reporting:** The Chapter and the designated Alumnus Officer must agree to report to the Foundation on the use of the grant money. A final report is due to the Foundation within 30 days of the receipt of the Grant. The final report should include receipts and a description of the final distribution of the grant funds.
5. **Inspections:** The Chapter shall allow the Foundation to conduct periodic inspections of Chapter house property and Chapter's use of the grant funds. Such inspections may be conducted at any reasonable time and without prior notice.
6. **Transfer:** The Chapter may not transfer items purchased for chapter use (with grant funds) to an individual.
7. **Repayment:** The Chapter will promptly repay to the Foundation any portion of the grant which is not used for the educational purposes specified in this Application.
8. **Counterparts:** For the convenience of the parties, this Agreement may be executed in one or more counterparts, each of which shall be deemed an original for all purposes.
9. **PHOTOS REQUIRED FOR ALL MAJOR GRANTS:** The chapter is required to send in a photograph of what was purchased with the grant money (i.e. furniture, computers, study rooms, libraries, etc.).